



VALLEY CHRISTIAN SCHOOL

JOB TITLE

School Principal

Contract Length: 12 Months/260 Days

JOB DESCRIPTION

As the Principal of Valley Christian School, you will play a pivotal role in fostering a Christ-centered educational environment that nurtures academic excellence, spiritual growth, and character development. You will supervise instruction and curriculum development, function as building manager, instructional leader, school climate leader, and staff developer. The position requires a commitment to a life lived in service to Jesus Christ, a passion for spiritual development, academic achievement, and the ability to lead a dedicated team of educators in fulfilling the school's mission.

ESSENTIAL FUNCTIONS

I. Christian Integration:

- A. Infuse Christian values into all aspects of school life, fostering a nurturing environment grounded in faith.
- B. Lead and participate in Christ-centered activities, ensuring students and staff engage in regular prayer, worship, and biblical teachings.
- C. Communicates a clear vision of excellence and continuous improvement, emphasizing academic excellence and spiritual growth.

II. Educational Leadership:

- A. Assumes responsibility for the organization, administration, and supervision of the instructional program.
- B. Oversee curriculum development, ensuring alignment with both academic standards and Christian teachings.
- C. Provide guidance on instructional strategies that integrate faith-based perspectives into daily learning experiences.
- D. Foster a culture of continuous improvement, emphasizing academic excellence and spiritual growth.

ESSENTIAL FUNCTIONS CONT.

III. Team Management:

A. Lead, inspire, and support a team of educators, emphasizing the importance of their role in shaping students' academic and spiritual journeys.

B. Foster a collaborative and positive work environment that reflects Christian values and principles.

IV. Community Engagement:

A. Actively engage with parents, fostering open communication and partnership in the spiritual and academic development of their children.

B. Establish and maintain relationships with local churches and community organizations to fulfill the mission of the school.

V. Student Development:

A. Prioritize the holistic development of students, nurturing their intellectual, spiritual, and emotional growth.

B. Implement discipline policies rooted in Christian values, emphasizing love, compassion, and accountability.

VI. Operational Management:

A. Oversee the day-to-day operations of the school, ensuring a safe, well-maintained, and conducive learning environment.

B. Collaborate with administrative staff to manage budgetary and financial matters in alignment with Christian stewardship principles.

VII. Professional Development:

A. Encourage and support the ongoing professional development of faculty and staff, with a focus on integrating Christian principles into educational practices.

B. Arrange for guest speakers, travel to professional development conferences, and develop and implement regularly scheduled sessions focused on identified areas of weakness or current best practices.

VIII. Christian Integration:

A. Infuses Christian principles into instructional programs and daily activities.

B. Ensures that staff members incorporate Christian values into their teaching practices.

C. Fosters a Christian environment through modeling, discipline policies, and staff development.

D. Integrates Christian teachings into decision-making, communication, and community relations.

IX. Leadership and Administration:

A. Maintains licensure at the state and/or national level; assumes responsibility for professional growth and keeps materials, supplies, and skills up-to-date.

B. Maintains and respects confidentiality of student and school personnel information.

C. Provides a good role model of an educated professional in appearance, demeanor, dress, and behavior.